Metric 7.1.7

7.1.7 The Institution has disabled-friendly, barrier free environment

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2	Equal Opportunity Centre
3	Circular for exam committee
4	Photographs

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AMITY UNIVERSITY MADHYA PRADESH



POLICY FOR PERSONS WITH DISABILITY (Total 03 pages)

Page 1 of 3

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Established vide Government of Madhya Pradesh Act No. 27 of 2010

Ref: AUMP/RO/2016/29 (a)

Date: 09.02.2016

AUMP POLICY FOR PERSONS WITH DISABILITY

 In consonance with the fundamental right to equality, justice and freedom as enshrined in the Constitution of India, Amity University Madhya Pradesh seeks to create a barrier free, inclusive environment for its students and employees.

The purpose of this policy is to promote measures and procedures that would create an environment in the campus that gives equal opportunity to all individuals so that they can fully exploit their inherent abilities and contribute meaningfully to the society.

2. Objectives:

- a) To foster an inclusive culture wherein persons with disabilities can participate in all academic, co-curricular and extra curricular activities of the University.
- b) To ensure implementation of all legislation with respect to persons with disabilities.
- c) To provide adequate infrastructure to support the persons with disabilities.
- d) To create an effective mechanism for effective delivery of services and benefits to persons with disability.
- e) Non discrimination.
- f) To create a responsible and sensitive redressal mechanism for persons with disabilities.

3. Definition of Disability:

Any person suffering from motor or sensory limitations, from chronic illnesses or syndromes, psychological or emotional disorders or learning disability, debilitating heart disease, diabetes, asthama, arthritis, epilepsy, acquired brain injuries, and acquired immune deficiency syndrome are included under disability.

4. Facilities Available for Persons with Disability

The University shall provide a barrier free and inclusive environment for persons with disability by:

- a) Building Ramps for wheelchair access to all parts of the campus.
- b) Provide Rest Rooms that are disabled friendly and provide easy access to toilets and have side bars.
- c) Establish a Help Center
- d) Post Signage indicating help centers and disabled friendly rest rooms.
- e) Procure and Develop Assistive Technology for the Disabled.
- f) Procure adequate number of wheelchairs to facilitate movement of persons with disability

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Page 2 of 3

- g) Make provision for scribes for writing in exams for the visually impaired or those unable to use their hands for writing.
- h) The University shall make special allowances on a case-to-case basis to facilitate education and examination of persons with disability such as by providing question papers with larger font size, allowing extra time for writing etc, after recommendation of the concerned HoI and approval of the Hon'ble Vice Chancellor.
- i) The University will establish an Equal Opportunity Cell with comprehensive representation of all marginalized and underprivileged sections of the University population.
- J) The Policy will be reviewed from time to time.

Copy to : -

- 1. PS to Hon'ble Vice Chancellor
- 2. Pro-Vice Chancellor Office
- 3. Dy. Pro-Vice Chancellor
- 4. Dean (Research)
- 5. All Hol's
- 6. All HoD's (Teaching & Non Teaching)
- 7. Office Record



Page 3 of 3

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- MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

Ref. No. AUMP/RO/2022/207

Date: 22.02.2022

EQUAL OPPORTUNITY CENTRE

- 1. The University Grant Commission (UGC) has recommended that all the Universities/Colleges should have an Equal Opportunity Centre (EOC), vide its Letter No. F-1-/2016(Secy) dated 29 January 2016.
- 2. An EOC of Amity University Madhya Pradesh has been reconstituted as below:-

(a) <u>Chairperson</u>

Prof (Dr) Iti Roychowdhury

Director-ASCENT/ASL/AISS

(b) Members

- 1. Prof (Dr) Vikas Shrivastava
- 2. Dr. Shweta Saxena
- 3. Dr. Dhruv Sabharwal
- 4. Ms. Shweta Singh
- 5. Mr Varun Mishra
- 6. Mr. Sachin Tiwari
- 7. Mr. Ashish Gupta

Professor, AIB Assistant Professor, ABS Assistant Professor, ASCO Assistant Professor, ASFDT Assistant Professor, CSE Assistant Professor, Civil Office Assistant, Registrar Office

- 3. EOC will look after about the problems of the Marginalized/ Disadvantaged section of the society so that they are able to improve their performances not only in education but also in other spheres of life. The marginalized/disadvantaged section includes Scheduled Castes, Schedule Tribes, Other Backward Classes (non-creamy layer), Women, Minority and differently abled persons.
- EOC will ensure participation of marginalized/disadvantaged section in all activities of the Universities.
- 5. EOC will monitor the various schemes/policies of the Government relating to marginalized/disadvantaged section.

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Amity University Madhya Pradesh, Maharajpura, Gwalior - 474005 MP (India) Tel. : +91-751-2496025, 2496026, 2496027, Mob. : +91-8349994630, 8349994631, 8349994632 Website : www.amity.edu/gwalior | E-mail : info@gwa.amity.edu; admissions@gwa.amity.edu



Established vide Government of Madhya Pradesh Act No. 27 of 2010

Ref. No. AUMP/RO/2022/448

Date: 01.12.2022

EQUAL OPPORTUNITY CENTRE

- The University Grant Commission (UGC) has recommended that all the Universities/Colleges should have an Equal Opportunity Centre (EOC), vide its Letter No. F-1-/2016(Secy) dated 29 January 2016.
- 2. An EOC of Amity University Madhya Pradesh has been reconstituted as below:-
- (a) <u>Chairperson</u> Prof (Dr) Iti Roychowdhury

Director-ASCENT/ASL/AISS

(b) Members

- 1. Prof (Dr) Vikas Shrivastava
- 2. Dr. Shweta Saxena
- 3. Dr. Sandeep Kumar
- 4. Ms. Shweta Singh
- 5. Mr Varun Mishra
- 6. Mr. Sachin Tiwari
- 7. Mr. Ashish Gupta

Professor, AIB Assistant Professor, ABS Assistant Professor, ASCO Assistant Professor, ASFDT Assistant Professor, CSE Assistant Professor, Civil Office Assistant, Registrar Office

- 3. EOC will look after about the problems of the Marginalized/ Disadvantaged section of the society so that they are able to improve their performances not only in education but also in other spheres of life. The marginalized/disadvantaged section includes Scheduled Castes, Schedule Tribes, Other Backward Classes (non-creamy layer), Women, Minority and differently abled persons.
- 4. EOC will ensure participation of marginalized/disadvantaged section in all activities of the Universities.
- 5. EOC will monitor the various schemes/policies of the Government relating to marginalized/disadvantaged section.

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Amity University Madhya Pradesh, Maharajpura, Gwalior - 474005 MP (India) Tel.: +91-751-2496025, 2496026, 2496027, Mob.: +91-8349994630, 8349994631, 8349994632 Website : www.amity.edu/gwalior 1 E-mail : info@gwa.amity.edu; admissions@gwa.amity.edu

Ref: AUMP/ED/Com/22/Feb2022/B88

03 Feb 2022

COMMITTEES FOR CONDUCT OF EXAMINATIONS

AMITY UNIVERSITY

- 1. Reference AU MP Regulations R3/2019, Regulations for Conduct of Examinations.
- 2. The Regulations based on Ordinance No's 4 and 5 make provisions for setting up of various Committees (Para's 3 to 8) to facilitate smooth and organized conduct of examinations.
- The new session of AUMP commences with Even Semester with effect from 07 Feb 2022 onwards. The End Semester Exams at the end of semester will be conducted under the overall supervision of Brigadier (Dr) J Matta (Retd), CoE, duly assisted by Exam Superintendents of Examination Sub Committees as deputed for Group "A" (Hol ASET), Group "B" (Hol ASCO), & Group "C" (Hol ABS), respectively.
- 4. The constitution and location of various committees assigned to conduct the examination is given afresh at Appendix enclosed. All concerned involved with the Conduct of exams must read Regulations for Conduct of Examinations, Scheme of Examinations and Discipline among Students, to understand their duties prior to the commencement of their tasks.
- 5. The committees constituted afresh shall be valid / effective with effect from 07 Feb 2022 onwards till fresh changes are issued. Members of various committees will be working directly under the respective Heads of the Committees. Heads of the committees are requested to brief the respective members of their committees accordingly.

Lt Gen VK Sharma, AVSM (Retd) Vice Chancellor

Distribution:

- 1. Pro Vice Chancellor
- 2. All Head of Committees
- 3. Registrar
- 4. Dean Academics
- 5. Dean Student Welfare
- 6. Director (Administration)
- 7. Director (Admission)
- 8. Director (CRC)
- 9. Directors / Dy Directors ABS, AIB, AIBAS, ASCENT/ASL/AISS, AIP, ALS, ASAP, ASCO, ASET, ASFT

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- 10. Effective Faculty Members, AU MP
- 11. Exam Superintendents of Group "A", Group "B", Group "C"
- 12. Exam Department

CONSTITUTION AND FUNCTIONS OF EXAM COMMITTEES (UG/PG/MPHIL/PHD COURSES)

General

- 1. Reference AU MP Regulations R3/2019 (R), Regulations for Conduct of Examinations.
- 2. The Regulations based on Ordinance No 4 & 5, makes provisions for setting up of various Committees (Para's 3 to 8) to facilitate organized conduct of examinations. These Regulations also act as guidelines for planning, coordinating and conduct of examinations in a fair manner without providing any undue advantage to any candidate / examinee. AUMP Gwalior letter No: AUMP/ED/Com/21/2020/312C dated 10 Jan 2020 stands amended as given in succeeding Para's. Names of members wherever possible have been listed in alphabetic seniority order of the Institutes (ABS / AIB / AIBAS / AIP / ASCENT / ASL / AISS / ALS / ASAP / ASCO / ASET / ASFT).

Examination Committee

- 3. <u>Composition.</u> The composition of the Examination Committee on the day of meeting shall be as under: -
 - (a) Prof (Dr) M P Kaushik, Pro V C
 - (b) Director / Officiating Dir (ABS)
 - (c) Director / Officiating Dir (AIB)
 - (d) Director / Officiating Dir (AIBAS)
 - (e) Director / Officiating Dir (AIP)
 - (f) Director / Officiating Dir (ALS)
 - (g) Director / Officiating Dir (ASAP)
 - (h) Director / Officiating Dir (ASCENT/ASL/AISS)
 - (i) Director / Officiating Dir (ASCO)
 - (j) Director / Officiating Dir (ASET)
 - (k) Director / Officiating Dir (ASFT)
 - (I) Brigadier (Dr) J Matta (Retd), CoE

- Chairperson

Appendix

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- Member
- Member - Member
- Member
- Member
- Member
- Member
- Member
- Member
- Member
- -Member Secretary

Amity University Madhya Pradesh

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Note:

- (i) Tenure of the Examination Committee shall be of maximum two years. However, a member may be changed if she/he leaves the University or if a more senior member joins the University.
- (ii) Two third members are a must to form the quorum of the meeting.
- (iii) There will be at least one meeting of the Committee in each semester.
- (iv) All decisions of the Committee shall be placed before the Academic Council for concurrence.
- 4. Functions. The functions of the Examination Committee shall be as follows: -
 - (a) To frame detailed guidelines and procedures for an efficient, transparent, and fair evaluation of student's performance and conduct of examinations as well as for programmers for preparing the results.
 - (b) To supervise generally all the examinations of the University and issue such directions as it may consider necessary for conduct of examinations.
 - (c) To review from time to time the results of the University examinations and submission of reports thereon to the Academic Council.
 - (d) Make recommendations to Academic Council for the improvement of the examination system.
 - (e) To appoint such number of sub-committee as it may feel appropriate and delegate to any one or more persons or sub-committee(s), its powers to deal with examination matters.
 - (f) To consider the complaints received against Officers & Staff engaged for conduct of exams and recommend to the VC the action to be taken against the concerned person(s).

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- (g) To consider any written report / complaints received within seven days after completion of the examination regarding setting up of question paper etc., along with specific recommendations of the Examination Sub-Committee of Departments/ Constituent Units and to recommend for consideration of the VC the action to be taken against any Examiner/ Paper-setter/ Moderator in cases of Mistakes/ Omissions/ Negligence/ Leakage in Paper-setting/ Moderation/ Evaluation etc.
- (h) To investigate the cases of understandable divergence in the results of any Course Unit. The Examination Committee for this purpose may itself scrutinize the answer books or may order their scrutiny by other person(s) and may also call an explanation from the examiner concerned for the divergence of marks. If after the investigation, the Committee is of the opinion that such divergence is due to leakage of paper, personal favoritism, or animosity, it may recommend to the Hon VC such action as it may deem fit, such as debarring the examiner/ evaluator from examiner ship permanently or for a specified period, a revaluation of the answer books etc.

Examination Sub – Committees.

- 5. <u>Constitution.</u> Each Institute/Department/ Constituent Unit will constitute an Examination Sub-Committee to oversee the examinations at their concerned Institute/Department/ Constituent Unit. Group "A" "B" & "C" (Group "A" (Hol ASET) Group "B" (Hol ASCO) & Group "C" (Hol ABS)) as nominated will constitute a separate Exam Sub Committees, who will be responsible for conduct of exams of their respective groups. The members may be mixed from effected Institutes forming part of the group. The composition of the Sub-Committee shall be as under:
 - (a) Hol/ HoD of Institute/ Constituent Unit

Chairperson

Members

- (b) Three/ Four senior faculty members of the Department/ Constituent Units and essential Staff as nominated by Hol/HoD (Senior Faculty Member ideally be nominated as Exam Superintendent)
- 6. Functions of Examination Sub-Committee. The Sub Committee shall have the following functions: -
 - (a) Prepare tentative Exam Schedule for Mid Sem Exams, Viva, and practical exams.
 - (b) Make arrangement for printing of question papers for internal class tests and other components of internal assessment. Keep the Question Papers in safe custody and keep proper record of the used and unused question paper.
 - (c) Compile and submit the CIE marks, Practical marks and NTCC Marks to Exam department.
 - (d) Scrutinize the examination forms of the students and determine eligibility of students for taking examination. In case any student is found ineligible, it will record reasons of ineligibility.
 - (e) Ensure compliance of provisions of Ordinance, Regulations and Guidelines relating to conduct of examinations.
 - (f) Make all necessary arrangements for conduct of examinations including display of examinations schedule, seating arrangements, security arrangements, if required, and for recording attendance of students.
 - Appoint amanuensis for visually handicapped and disabled students who are unable to write with their own hands.
 - (h) Appoint Invigilators (minimum two in a room) and the supporting staff; and supervise their functioning.
 - (i) Ensure smooth Conduct of Examinations.
 - (j) Report immediately, cases of indiscipline and use of unfair means by the students in the examination, if any, to the CoE for consideration by the Examination Discipline Committee.
 - (k) Arrange spot evaluation of answer books from the Evaluators approved by the VC, if desired by the University.

Amity University Madhya Pradeeh Gwelior

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Que	estion I	Papers Moderation Committee		
7,	<u>Composition.</u>			
	(a)	Prof (Dr) Anil Vashisht, Dy Pro V C & Dir (ABS)	- Head of the Committee	
	(b)	Dr Vikas Shrivastava (AIB)	- Member	
	(c)	Dr Deepa Pandey (AIBAS)	- Member	
	(d)	Dr S Mohanalakshmi, Dir & Principal (AIP)	- Member	
	(e)	Maj Gen Rajinder Kumar, AVSM, SM, VSM, Dir (ALS)	- Member	
	(f)	Dr Iti Roy Chowdhury, Dir (ASCENT/ASL/AISS)	- Member	
	(g)	Prof L K Jain, Dir (ASAP)	- Member	
	(h)	Dr Sumit Narula, Dir (ASCO), Dy Dean Research (P&C)	- Member	
	(i)	Maj Gen (Dr) S C Jain VSM**, Dir (ASET)	- Member	
	())	Prof (Dr) Venkatadri Marriboyina (ASET)	- Member	
	(k)	Dr C P Jawahar (ASET)	- Member	
	(1)	Dr Raghvendra Sharma (ASET)	- Member	
	(m)	Dr Vimal Kumar Gupta (ASET)	- Member	
	(n)	Dr Alok Jain (ASET)	- Member	
	(0)	Ms Anshu Singh Choudhry (ASFT)	- Member	
	(p)	Mr K Muthuvel (ASL)	- Member	
	(q)	Brigadier (Dr) J Matta, CoE	- Member Secretary	
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Note: - 1. At least eight members shall constitute the quorum for meetings.
2. The Hol is at liberty to bring a subject expert along for moderation.

8. <u>Functions</u>

- (a) To ensure that question papers prepared are strictly in accordance with the course contents and the instructions, if any.
- (b) To remove ambiguity if any in the language of questions.
- (c) To moderate/ reframe the questions so as to give opportunities to students of varying abilities.
- (d) To ensure proper coverage to course contents and indicate weightage/ marks for each question or part/ parts thereof, time prescribed and to correct errors, if any.

Coding / Decoding Committee

9. <u>Composition.</u>

- (a) Respective Exam Superintendents
- (b) Faculty Members detailed as invigilators

- Head of the Committee - Members

10. Functions.

- (a) The committee shall be responsible for guiding students to fold the stick on extension on OMR answer books after the completing of the Exam.
- (b) Check the folding of OMR sheet answer scripts before submitting the same to Exam Supdt / Exam Department for Evaluation Committee / Compilation Committee respectively.

Evaluation Committee

11. <u>Composition.</u>

(a) Maj Gen (Dr) S C Jain VSM**

- Head of the Committee - Members

- (b) All Hols / HoDs & nominated Faculty for evaluation duties.12. Functions.
 - (a) The members of Evaluation Committee will receive answer scripts duly Coded for correction and are responsible to correct the answer books within four days from the date of exam.
 - (b) The committee will do the evaluation in the nominated central place. Exam Dept will provide answer scripts to evaluators as and when they come and take back answer scripts after the evaluation.
 - (c) The members will compile the marks list as per OMR / coded sheet.
 - (d) Once the evaluation of answer scripts is completed the same will be re-totaled (OMR Based answer books) / Decoded (Normal answer books) by the Re-checking / Compilation Committee.

Rechecking / Compilation Committee

13. **Composition.**

- (a)Maj Gen Rajinder Kumar, AVSM, SM, VSM, Dir (ALS)
- (b) All Hols / HoDs & nominated Faculty Members
- 14. Functions.
 - (a) The Committee shall be responsible for rechecking of the corrected OMR answer books once the evaluated OMR answer sheets are received from the Evaluation Committee.

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(b) The Committee shall be responsible for checking of the answer books and ensure no answer is left unchecked as also total marks are correct, then sign on the evaluated answer books.

Examination Discipline Committee

15. Composition.

- Dr Sumit Narula, Dir (ASCO), Dy Dean Research (P&C) (a)
- (b) Dr Anurag Jyoti, (AIB)
- (c) Dr Deepa Pandey, (AIBAS)
- (d) Dr Sudha Mishra, (ASCENT)
- (e) Dr Vivek Singh Kushwah, (ASET)
- (f) Brigadier (Dr) J Matta (Retd), CoE

- Member
- Member
- Member

- Member Secretary

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- Head of the Committee

- Note: -
 - (i) The Chairperson may co-opt any HoD for particular meeting of the Discipline Committee.
 - (ii) The tenure of the nominated members of the Committee shall be one year.
 - (iii) A member shall be eligible for re-appointment.
 - (iv) At least three members present shall constitute the quorum.

Results Moderation Committee

16. Composition.

- Prof (Dr) M P Kaushik, Pro V C (a)
- (b) Prof (Dr) Anil Vashisht, Dy Pro V C & Dir (ABS)
- Prof (Dr) R S Tomar, Dir (AIB) (c)
- (d) Dr Deepa Pandey, (AIBAS)
- (e) Dr S Mohanalakshmi, Dir & Principal (AIP)
- (f) Dr Iti Roy Chowdhury, Dir (ASCENT/ASL/AISS)
- (g) Maj Gen Rajinder Kumar, AVSM, SM, VSM, Dir (ALS)
- Prof L K Jain, Dir (ASAP) (h)
- (i) Dr Sumit Narula, Dir (ASCO), Dy Dean Research (P&C)
- (1) Maj Gen (Dr) S C Jain VSM**, Dir (ASET)
- Ms Anshu Singh Choudhry (ASFT) (k)
- Brigadier (Dr) J Matta (Retd), CoE **(1)**

17. Functions.

- The Committee shall scrutinize the statistics of results prepared by the CoE and if need be, (a) moderate the same after satisfying itself that the results overall and in various subjects are in conformity with the usual standards before declaration of results.
- (b) The Committee shall bring to the notice of the Hon VC lapses or omissions on the part of the paper setter and/or the examiners, if any. It will also suggest steps to be taken by the University to rectify the same as well as the action to be taken in any case where the result is unbalanced.
- The provision of moderation of marks (up to maximum of 5 marks per semester) shall be (c) permissible in borderline cases for upgrading "C" Grade to "C+" Grade, for improvement of SGPA, CGPA and also the Division.
- Considering the time requirement for moderation of large number of programmes and students, (d) on approval from Hon VC, where five marks are to be awarded in borderline cases, the results moderation may be recommended by CoE and put up to the Result Moderation Committee.
- The recommendations of the Moderation Committee shall be placed before the Hon. VC for (e) approval.

Registrar Amity University Madhya Prade Gwalior

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- Chairman

- Members

- Member

- Chairman
- Member
- Member - Member

- Member

- Member

- Member

- Member

- Member - Member

- Member

- Member Secretary

COMMITTEES FOR CONDUCT OF PHD EXAMINATONS

The Committees for PhD Exams are revised as per details given in succeeding paragraphs and shall be effective with effect from 07 Feb 2022.

Committee For Moderation Of Question Papers

(a) <u>Composition</u>.

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19.

- (i) Maj Gen Rajinder Kumar, AVSM, SM, VSM, Dir (ALS)
- (ii) Dr Manoj Pandey (ABS)
- (iii) Dr Vikas Shrivastava (AIB)
- (iv) Dr Sumit Narula, Dir (ASCO), Dy Dean Research (P&C)
- (v) Dr Raghvendra Sharma (ASET)
- (vi) Dr Swapnil Rai (EVS)
- (vii) Brig (Dr) J Matta (Retd), CoE

- Chairman - Member
- Member
- Member
- Member
- Member
- Member Secretary

Note: - At least three members shall constitute the quorum for meetings.

(b) <u>Functions.</u>

- (i) To ensure that question papers prepared are strictly in accordance with the course contents and the instructions, if any.
- (i) To remove ambiguity if any in the language of questions.
- (ii) To moderate/ reframe the questions so as to give opportunities to students of varying abilities.
- (iii) To ensure proper coverage of course contents and indicate weightage / marks for each question or part/ parts thereof, time prescribed and to correct errors, if any.

20. <u>Results Moderation Committee</u>

(a) <u>Composition.</u> The following composition of the Committee for Moderation of Results was approved: -

- (i) Prof (Dr) M P Kaushik, Pro V C
- (ii) Prof (Dr) Anil Vashisht, Dy Pro V C & Dir (ABS)
- (iii) Dr Vikas Shrivastava (AIB)
- (iv) Maj Gen Rajinder Kumar, AVSM, SM, VSM, Dir (ALS)
- (v) Dr Iti Roy Chowdhury, Dir (ASCENT/ASL/AISS)
- (vi) Dr Sumit Narula, Dir (ASCO), Dy Dean Research (P&C)
- (vii) Maj Gen (Dr) S C Jain VSM**, Dir (ASET)
- (viii) Dr Kuldeep Dwivedi, (EVS)
- (ix) Brig (Dr) J Matta (Retd), CoE

- Chairman - Member
- Member Secretary

Note: - At least four members shall constitute the quorum for meetings.

(b) Functions.

- (i) The Committee shall scrutinize the statistics of results prepared by the CoE and if need be, moderate the same after satisfying itself that the results overall and in various subjects are in conformity with the usual standards before declaration of results.
- (ii) The Committee shall bring to the notice of the Hon VC lapses or omissions on the part of the paper setter and/or the examiners, if any. It will also suggest steps to be taken by the University to rectify the same as well as the action to be taken in any case where the result is unbalanced.
- (iii) The provision of moderation of marks (up to maximum of 5 marks per paper per semester) shall be permissible in borderline cases for upgrading "B" Grade to "B+" Grade.
- (iv) The recommendations of the Moderation Committee shall be placed before the Hon. Vice Chancellor for approval.

Amity University Madhya Pradeet Gwalior

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Established vide Government of Madhya Pradesh Act No, 27 of 2010

Dated: Apr. 24, 2019

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NOTE SHEET

- 1. A student of B.A. (H) Applied Psychology (VI Semester), Ms. Madhumita Tirkey is 60% visually impaired. Therefore, an amanuensis is required to the student for appearing in End Semester exams.
- 2. As per guidelines of AUMP Regulations-R2/2014, following documents were orchestrated:
 - i. Application by student to HOI duly forwarded to SOE, Group 'C' (Annexure1).
 - ii. Medical certificate with 60% disability (Annexure -2)
 - iii. ID card of amanuensis 1 (Aadhar Card & Qualification Certificate) Name of Amanuensis – Ms. Akanksha Sharma. (Annexure-3)
 - iv. ID card of amanuensis 2 (Aadhar Card & Qualification Certificate) Name of Amanuensis – Ms. Chandni Roy. (Annexure-4)
 - v. ID card of amanuensis 3 (Aadhar Card & Qualification Certificate) Name of Amanuensis – Mr. Aditya Pandey. (Annexure-5)

It is therefore requested that sanction may kindly be accorded, so that services of chosen amanuensis can be used for ESE 2018.

Dr. Deepa Pandey Off. HoI, AIBAS AUMP

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COE & 24/04/19 Recommended.

Hon'ble Vice Chancellor DK

\$ 24/4/19

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Registrar Amity University Madhya Pradaeh Gwelior



Disabled-friendly washrooms



Signage including tactile path lights, display boards and signposts

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Ramps for easy access to classrooms and centres

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